

**Sri Siddhartha First Grade College, Tumkur**  
(Affiliated to Tumkur University)

**Proceedings of the BOS Meeting in Computer Science**

The Board of Studies Meeting in Computer science was conducted on 25<sup>th</sup> June, 2015 in the chamber of Chairman, Department of Computer Science, Shri Siddhatha First Grade College, Tumkur. The agenda of the meeting was to prepare and finalise the syllabus for UG & PG under Certificate Course in Computer for beginners.



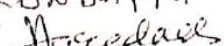


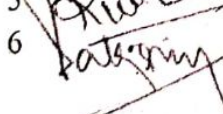
The following members are present in the meeting.

- |                           |  |
|---------------------------|--|
| 1. Prof. Jayadevaru H.R   | HOD, Sri Siddhartha First College.           |
| 2. Prof. Mukundappa B.L.  | Dept. Of Computer science Tumkur University. |
| 3. Prof. Haridas.         | Dept. Of Computer science, GFGC              |
| 4. Prof. Shivarangaiah H. | Dept. Of Computer science, SSFGC             |
| 5. Prof. Ramesh, D        | M.C.A, Department. SSIT, Tumkur              |
| 6. Prof. Prakash -B.R     | M.C.A, Department, SSIT, Tumkur              |

The Chairman of the BOS has welcomed the members and briefed about the agenda of the meeting and following are the resolutions:

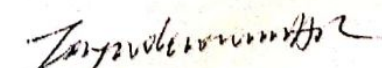
The honourable members have finalised the title of the paper for Certificate Course in Computer for beginners. This Course is under Computer Science under CBCS scheme and prepared the syllabus in accordance with the University guidelines on the given papers and the same was placed before the BOS meeting, and the entire syllabus was thoroughly reviewed and restructured by the members and the Board has approved the syllabus. (The detailed copy is enclosed).


Name and Signature of Board of Studies Members;

- |    |   |  |
|----|---|--|
| 1. |  |  |
| 2. | Dr. B.L. MUKUNDAPPA   |  |
| 3. | HARIDAS   |   |
| 4. | SHIVARANGAIAH   |   |
| 5. |  | Ramesh. D  |
| 6. |  | Prakash B.R  |

Name of Member Absent - Nil -

Date: 25-06-2015

  
Name and signature of Chairman

  
PRINCIPAL  
Sri Siddhartha First Grade College  
TUMAKURU - 572 105.

# CERTIFICATE COURSE IN COMPUTER FOR BEGINNERS


## SYLLABUS

### COMPUTER COURSE FOR BEGINNERS

30 Hours

**OBJECTIVE:** To enable the students to understand the application of MS. Office with its applications.

- UNIT: I INTRODUCTION TO COMPUTER** 4 Hrs  
Definition, Characteristics, types of computers, Application of Computers.  
Computer Networks – Types of Networks, Internet, WWW, e-mail, Browsing & Searching, Search Engines, Desk Top Publishing (DTP)
- UNIT: II INTRODUCTION TO WINDOWS** 3 Hrs  
Windows – Basics, Windows Accessories, Using file and Program Manager
- UNIT: III MS WORD** 8 Hrs  
Introduction , Features of Word processor, parts of MS Word, Editing a Document – Move and Copy text – Formatting text and paragraph – Finding and Replacing text and spelling checking – Using tabs, Tables, and other features, Enhancing document – using mail merge and other features.
- UNIT: IV MS EXCEL** 10 Hrs  
Introduction, Getting started with excel –Parts of MS Excel, Overview of menus, Edition Cells and using commands and functions – Moving and Copying, Inserting and Deleting Rows and Columns – Getting help and formatting a worksheet – Printing the worksheet – Creating Charts – using formulae and functions in excel.
- UNIT: V POWER POINT PRESENTATION** 5 Hrs  
Introduction, Need of power point, Creating ,designing slides, Entering text, graphics, pictures and other objects, Tool bars and menus, Custom animation, Creating charts, Formatting of presentation and slide shows



PRINCIPAL

Sri Siddhartha First Grade College  
TUMAKURU - 572 105.

*Handwritten signature of H.R. JAYADEVARU*  
H.R. JAYADEVARU



# SRI SIDDHARTHA FIRST GRADE COLLEGE

Kunigal Road, H.M.G. Road, TUMKUR.

DEPARTMENT OF COMPUTER SCIENCE / ELECTRONICS



## CERTIFICATE

This Certificate is awarded to Mr. Srinidhi For

having completed a short term course held during 2015 - 16 In

Computer fundamentals / Basic electronics securing B grade

Tumkur

Date :

  
Head of the Department

  
Course co-ordinator

  
Principal  
PRINCIPAL

Grades : S - Outstanding, A - Excellent, B - Good, C - Fair, D - Satisfactory  
Sri Siddhartha First Grade College  
TUMKUR - 572 105.

**Sri Siddhartha First Grade College, Tumkur**  
(Affiliated to Tumkur University)

**Proceedings of the BOS Meeting in Computer Science**

The Board of Studies Meeting in Computer science was conducted on 25<sup>th</sup> June, 2015 in the chamber of Chairman, Department of Computer Science, Shri Siddhatha First Grade College, Tumkur. The agenda of the meeting was to prepare and finalise the syllabus for UG & PG under Certificate Course in Computer for beginners.



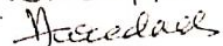

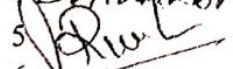
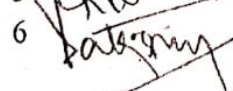
The following members are present in the meeting.

- |                           |  |
|---------------------------|--|
| 1. Prof. Jayadevaru H.R   | HOD, Sri Siddhartha First College.           |
| 2. Prof. Mukundappa B.L.  | Dept. Of Computer science Tumkur University. |
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| 6. Prof. Prakash -B.R     | M.C.A, Department, SSIT, Tumkur              |

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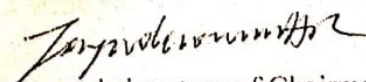
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Name and Signature of Board of Studies Members;

1. 
2. DR. B.L. MUKUNDAPPA 
3. HARIIDAS 
4. SHIVARANGAIAH 
5.  Ramesh. D
6.  Prakash B.R

Name of Member Absent - Nil -

Date: 25-06-2015

  
Name and signature of Chairman

  
PRINCIPAL  
Sri Siddhartha First Grade College  
TUMAKURU - 572 105.

# CERTIFICATE COURSE IN COMPUTER FOR BEGINNERS


## SYLLABUS

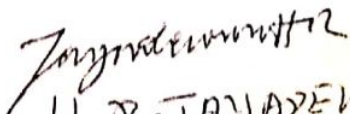
### <sup>M</sup> COPUTER COURSE FOR BEGINERS

30 Hours

**OBJECTIVE:** To enable the students to understand the application of MS. Office with its applications.

- UNIT: I INTRODUCTION TO COMPUTER** 4 Hrs  
Definition, Characteristics, types of computers, Application of Computers.  
Computer Networks – Types of Networks, Internet, WWW, e-mail, Browsing & Searching, Search Engines, Desk Top Publishing (DTP)
- UNIT: II INTRODUCTION TO WINDOWS** 3 Hrs  
Windows – Basics, Windows Accessories, Using file and Program Manager
- UNIT: III MS WORD** 8 Hrs  
Introduction , Features of Word processor, parts of MS Word, Editing a Document – Move and Copy text – Formatting text and paragraph – Finding and Replacing text and spelling checking – Using tabs, Tables, and other features, Enhancing document – using mail merge and other features.
- UNIT: IV MS EXCEL** 10 Hrs  
Introduction, Getting started with excel –Parts of MS Excel, Overview of menus, Edition Cells and using commands and functions – Moving and Copying, Inserting and Deleting Rows and Columns – Getting help and formatting a worksheet – Printing the worksheet – Creating Charts – using formulae and functions in excel.
- UNIT: V POWER POINT PRESENTATION** 5 Hrs  
Introduction, Need of power point, Creating ,designing slides, Entering text, graphics, pictures and other objects, Tool bars and menus, Custom animation, Creating charts, Formatting of presentation and slide shows

  
PRINCIPAL  
Sri Siddhartha First Grade College  
TUMAKURU - 572 105.

  
H. R. JAYADEVARU

2016-17

2016-17

REGISTER OF ATTENDANCE & FEES

FOR THE MONTH OF.....20

| Sl. No. | NAME OF THE STUDENT | MONTHS |     |     |     |     |     |     |     |     |     |     |     | No. of days present | FEES |     | Date of payment |  |
|---------|---------------------|--------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------------------|------|-----|-----------------|--|
|         |                     | Jan    | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |                     | Rs.  | Pt. |                 |  |
| 1       | Ashwini P.          | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 2       | Anand S.G.          | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 3       | Blorah Kumar        | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 4       | Basker              | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 5       | Bhavya E.D.         | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 6       | Chandrashekara B.   | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 7       | Harjeen             | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 8       | Kavya K.N           | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 9       | Kocnerunnisa        | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 10      | Calika Rao          | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 11      | Narasimhaiah S.K.   | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 12      | Ramesh Babu         | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 13      | Sahana R.           | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 14      | Sanjay R.           | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 15      | Venkatesh H.G.      | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 16      | Tanuja              | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 17      | Udayashree          | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 18      | Anita H.S           | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 19      | Annapoorni          | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 20      | Anita L             | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 21      | Chellan Kumar       | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 22      | Darshan G.          | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 23      | Deepak H.K          | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 24      | Divya T.G.          | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 25      | Geetha G.R          | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 26      | Nonjundharany G.P   | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |
| 27      | Ramya R.            | P      | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P   | P                   | 12   |     |                 |  |

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**Certificate Course**

**in**

**“Maintenance of Personal Computers”**

**2016-17**



**SRI SIDDHARTHA FIRST GRADE COLLEGE, TUMKUR**

(Affiliated to Tumkur University)

**Proceedings of the BOS Meeting in Electronics :**

The Board of Studies Meeting in Electronics was held on 22<sup>nd</sup> June, 2016 in the Department of Electronics, Sri Siddhartha First Grade College, Tumkur. The Agenda of the meeting was to prepare and finalize the syllabus for the **Certificate Course in Maintenance of Personal Computers**.

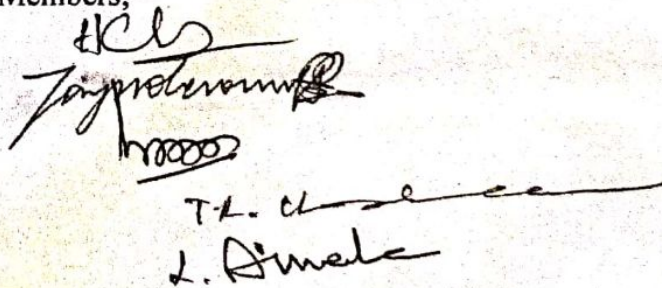
The following members were present in the meeting.

1. **Mr. Shivrangaiah H.**- BOS Chairman, SSFGC, Tumkur
2. **Prof. H. R. Jayadevaru** – HOD, Dept. of Electronics, SSFGC, Tumkur
3. **Dr. M. N. Eshwarappa** – Professor, Dept. of ECE, SSIT, Tumkur
4. **Prof. T. R. Chandrashekar** – Professor and HOD, Dept. of MLE, SSIT, Tumkur
5. **Prof. Dinesh L.** – Professor, Dept. of CSE, SSIT, Tumkur


The Chairman of the BOS has welcomed the members and briefed about the agenda of the meeting and following resolutions passed. The honorable members have finalized the title of the paper for Certificate Course as “**Maintenance of Personal Computers**”. This Course is under Electronics Department and the syllabus was placed before the BOS meeting, and the entire syllabus was thoroughly reviewed and restructured by the members and the Board has approved the syllabus. (The detailed copy is enclosed).

**Name and Signature of Board of Studies Members;**

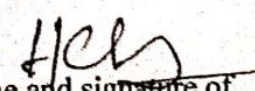
1. **Mr. Shivrangaiah H.**
2. **Prof. H. R. Jayadevaru**
3. **Dr. M. N. Eshwarappa**
4. **Prof. T. R. Chandrashekar**
5. **Prof. Dinesh L.**

  
T.R. Chandrashekar  
L. Dinesh

Date:22-06-2016

  
PRINCIPAL

Sri Siddhartha First Grade College  
TUMAKURU - 572 105.

  
Name and signature of

Chairman

Certificate Course in  
**MAINTENANCE OF PERSONAL COMPUTERS**

**Course Outcomes:**

1. To Understand the Computer Technology and different generations in computer technologies.
2. To understand the different types of Operating Systems and its importance.
3. To understand the softwares and Hardware parts, information of hardware components.
4. To understand how to assemble the computer according customer requirements in a real environment.
5. To understand how to install computer Software, devices drivers as well as configuration of peripheral devices.
6. To understand how to configure internet and email configuration according to the requirements.

**Syllabus:**

**Unit – 1 : Introduction to Electronics (Analog and Digital) 02 Hrs**  
Identification of Resistor, Capacitor, Diodes & their functions, Identification of components

**Unit – 2 : Introduction to Computer Hardware 10 Hrs**  
Introduction & Definition of Computer, Block Diagram of computer, Classification of computer, Characteristics of Computers, What is Language? Types of Languages and language translators. History and Generation of computers, Memory - Bits, Bytes, KB,MB,GB,TB,PB,EB,ZB,YB Etc, Computer Software, Types of Software with Ex. (System/Application/Utility S/W Computer Hardware, Intro. to Hardware components of computer, Identifying the Important Hardware Components of PC. i.e., CPU, Motherboard- Various Components of Mother Board, Jumpers, their Uses, RAM, HDD, ODD, SMPS, K/B, Mouse, Monitor etc, Tools and equipment's like brush, screw driver, air blower, voltage tester and pliers required for servicing computer.

**Unit – 3 : Fundamentals of Electricity, SMPS, UPS (Uninterrupted Power Supply) 03 Hrs**  
About AC and DC, How AC is converted into DC in a Computer, About SMPS, Types of SMPS, Power stored in UPS, Components and Circuits inside the SMPS Unit, Types of UPS (Offline/Line Interactive & Online), Working Principle of each type of UPS.

**Unit – 4 : Assembling and Disassembling a PC/ Servicing 10 Hrs**  
Precautions to be taken while assembling the PC, BIOS Configuration, Installation of OS (Operating

*[Handwritten Signature]*  
Head of the Dept. of Electronics  
Siddhartha First Grade College  
B.M.B.S.A

*[Handwritten Signature]*  
PRINCIPAL  
Sri Siddhartha First Grade College  
TUMAKURU - 572 105.

Software) Windows XP, installation of Windows-7 etc. Formatting of Hard disk, Partitioning of Hard disk in different logical drives, Disk defragmentation, Disk clean up, Scan disk etc.,. Installation of Device Drivers, Different types of Motherboard drivers, LAN, Audio, and Video. Configuration of External devices-physical set-up of Printers- Performing test print out, Printing of document etc., Scanner set-up, Webcam, Bluetooth device, Memory card reader etc. Diagnostic and troubleshooting of PC-POST (Power on Self-Test), identifying problems by Beep codes errors, checking power supply using Multi-meter, Replacement of components etc.

**Unit – 5 : Introduction to Networking / Internet**

**05 Hrs**

Introduction to networking, Network Topologies, LAN, WAN, MAN, OSI model, Crimping RJ45 Connectors. Introduction to Internet, Uses of Internet, Working on Internet using various browsers like IE, Chrome, Firefox, etc. Explaining URL, HTTP, HTTPS, etc. Clearing Browser Cache. Creating Mail ID's, Send / Receive Mails, Mail Client Configuration using Outlook.

*Jayaraman*  
Head of the Dept. of Electronics  
Siddhartha First Grade College  
TUMKUR

*HLS*

# SRI SIDDHARTHA FIRST GRADE COLLEGE

(Affiliated to Tumkur University)

Saraswathi puram, Dr. H.M. Gangadharalah Road,  
Kunigal Main Road, TUMKUR- 572105.

NAAC ACCREDITED-'B'

Department of Electronics

Certificate Course in "Maintenance OF Personal Computers"

2016-17

## LIST OF STUDENTS

| Sl.No | Names             | Reg.No   | Course |
|-------|-------------------|----------|--------|
| 1.    | MAHESHA           | 14S51523 | CBZ    |
| 2.    | VINAYTEJA         | 14S51543 | CBZ    |
| 3.    | AMRUTHA K J       | 14S51502 | CBZ    |
| 4.    | NATARAJ           | 14S515   | CBZ    |
| 5.    | KAVITHA C         | 14S51518 | CBZ    |
| 6.    | BHAVYA B V        | 14S51507 | CBZ    |
| 7.    | MARUTHEESHA SS    | 14S51522 | CBZ    |
| 8.    | ANANDA S R        | 14S51504 | PME    |
| 9.    | HANUMANTHARAYA H  | 14S51516 | PME    |
| 10.   | SHARATH KUMAR D N | 14S51536 | PME    |
| 11.   | SRIDHARA R        | 14S51538 | PME    |
| 12.   | USHA              | 14S51515 | PME    |
| 13.   | MANJUNATH NAIK    | 14S51525 | PME    |
| 14.   | YATHEESHA B V     | 14S51545 | PME    |
| 15.   | NAYANA B K        | 14S51532 | PME    |
| 16.   | MAMATHA B S       | 14S51526 | PME    |
| 17.   | NAGARATHNAMMA R   | 14S51531 | PME    |
| 18.   | BALU B N          | 14S51506 | CBS    |
| 19.   | CHETHAN P         | 14S51510 | CBS    |
| 20.   | GUNDAPPA          | 14S51513 | CBS    |
| 21.   | GOWTHAM           | 14S51514 | CBS    |
| 22.   | VEERENDRA M N     | 14S51544 | CBS    |
| 23.   | NANDINI           | 14S51527 | PCM    |
| 24.   | KAVYA R           | 14S51521 | PCM    |

*[Signature]*  
Head of the Dept. of Electronics  
Sri Siddhartha First Grade College  
TUMKUR

*[Signature]*  
PRINCIPAL  
Sri Siddhartha First Grade College  
TUMKURU - 572 105.

Certificate Course for the Academic Year 2016-17

ance And Marks Register

MAINTENANCE OF PERSONAL COMPUTERS

the holding the Class

| NAMES                  | Reg. No. | TESTS |   |   | av |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    | ATTE |    |    |    |    |    |    |    |    |    |    |    |    |   |
|------------------------|----------|-------|---|---|----|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|------|----|----|----|----|----|----|----|----|----|----|----|----|---|
|                        |          | 1     | 2 | 3 |    | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |      |    |    |    |    |    |    |    |    |    |    |    |    |   |
| 1. Mahesha             | 14551522 | CB2   |   |   |    | 8 | 8 | 6 | 11 | 13 | 15 | 18 | 19 | 20 | 25 | 26 | 27 | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 13 | 14 | 15 | 16 | 17 | 18 | 19   | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| 2. Vimala H.P.         | 14551543 | CB2   |   |   |    | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| 3. Anantha K.J.        | 14551502 | CB2   |   |   |    | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| 4. Nataraj             |          | CB2   |   |   |    | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| 5. Kavitha C.          | 14551518 | CB2   |   |   |    | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| 6. Bhavya B.V.         | 14551507 | CB2   |   |   |    | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| 7. Maruthesha S.S.     | 14551522 | CB2   |   |   |    | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| 8. Ananda R.R.         | 14551504 | PME   |   |   |    | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| 9. Hanumanthappa H.    | 14551516 | PME   |   |   |    | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| 10. Shanthi Kumar D.N. | 14551536 | PME   |   |   |    | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| 11. Sidhara R.         | 14551528 | PME   |   |   |    | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| 12. Disha S.           | 14551515 | PME   |   |   |    | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| 13. Manjunath Walks    | 14551525 | PME   |   |   |    | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| 14. Yathisha B.V.      | 14551545 | PME   |   |   |    | A | 1 | 2 | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31   | 1  |    |    |    |    |    |    |    |    |    |    |    |   |
| 15. Nayana B.K.        | 14551532 | PME   |   |   |    | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| 16. Madhatha B.S.      | 14551526 | PME   |   |   |    | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| 17. Nagarathamma B.    | 14551531 | PCM   |   |   |    | A | 1 | 2 | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31   | 1  |    |    |    |    |    |    |    |    |    |    |    |   |
| 18. Balu B.N.          | 14551506 | CBS   |   |   |    | A | 1 | 2 | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31   | 1  |    |    |    |    |    |    |    |    |    |    |    |   |
| 19. Chethan P.         | 14551510 | CBS   |   |   |    | A | 1 | 2 | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31   | 1  |    |    |    |    |    |    |    |    |    |    |    |   |
| 20. Gundappa.          | 14551513 | CBS   |   |   |    | A | 1 | 2 | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31   | 1  |    |    |    |    |    |    |    |    |    |    |    |   |
| 21. Gowtham            | 14551514 | CBS   |   |   |    | A | 1 | 2 | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31   | 1  |    |    |    |    |    |    |    |    |    |    |    |   |
| 22. Veerendra M.N.     | 14551544 | CBS   |   |   |    | A | 1 | 2 | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31   | 1  |    |    |    |    |    |    |    |    |    |    |    |   |
| 23. Nandini            | 14551527 | PCM   |   |   |    | A | 1 | 2 | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31   | 1  |    |    |    |    |    |    |    |    |    |    |    |   |
| 24. Kavya R.           | 14551521 | PCM   |   |   |    | A | 1 | 2 | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31   | 1  |    |    |    |    |    |    |    |    |    |    |    |   |

PRINCIPAL  
Sri Sidhanta First Grade Col  
TUMAKURU - 572 185



# SRI SIDDHARTHA FIRST GRADE COLLEGE

Kunigal Road, H.M.G. Road, TUMKUR.

DEPARTMENT OF COMPUTER SCIENCE / ELECTRONICS



## CERTIFICATE

This Certificate is awarded to ..... **KAVYA R.** ..... For

having completed a short term course held during ..... **2016-17** ..... In

Computer fundamentals / Basic electronics securing ..... **'A'** ..... grade

Tumkur

Date: 29-10-2016

*Jayadevamma*  
Head of the Department  
Head of the Dept. of Electronics  
Sri Siddhartha First Grade Coll.

*Jayadevamma*  
Course co-ordinator

*Vas*  
Principal  
PRINCIPAL

Sri Siddhartha First Grade Co

Grades: Outstanding, A - Excellent, B - Good, C - Fair, D - Satisfactory

# Sri Siddhartha First Grade College, Tumkur (Affiliated to Tumkur University)

## Proceedings of the BOS Meeting in Computer Science

The Board of Studies Meeting in Computer science was conducted on 25<sup>th</sup> June, 2015 in the chamber of Chairman, Department of Computer Science, Shri Siddhatha First Grade College, Tumkur. The agenda of the meeting was to prepare and finalise the syllabus for UG & PG under Certificate Course in Computer for beginners.

The following members are present in the meeting.

- |                           |  |
|---------------------------|--|
| 1. Prof. Jayadevaru H.R   | HOD, Sri Siddhartha First College.           |
| 2. Prof. Mukundappa B.L.  | Dept. Of Computer science Tumkur University. |
| 3. Prof. Haridas.         | Dept. Of Computer science, GFGC              |
| 4. Prof. Shivarangaiah H. | Dept. Of Computer science, SSFGC             |
| 5. Prof. Ramesh, D        | M.C.A, Department. SSIT, Tumkur              |
| 6. Prof. Prakash .B.R     | M.C.A, Department, SSIT, Tumkur              |

The Chairman of the BOS has welcomed the members and briefed about the agenda of the meeting and following are the resolutions:

The honourable members have finalised the title of the paper for Certificate Course in Computer for beginners. This Course is under Computer Science under CBCS scheme and prepared the syllabus in accordance with the University guidelines on the given papers and the same was placed before the BOS meeting. and the entire syllabus was thoroughly reviewed and restructured by the members and the Board has approved the syllabus. (The detailed copy is enclosed).

### Name and Signature of Board of Studies Members:

1. Jayadevaru H.R
2. DR. B.L. MUKUNDAPPA
3. HARIDAS
4. SHIVARANGAIAH H
5. Ramesh D
6. Prakash B.R

Name of Member Absent - Nil -

Date: 25-06-2015

*Jayadevaru H.R*  
Name and signature of Chairman

*Vishu*  
PRINCIPAL  
Sri Siddhartha First Grade College  
TUMAKURU - 572 105.



# CERTIFICATE COURSE IN COMPUTER FOR BEGINNERS

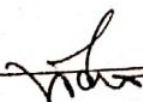
## SYLLABUS

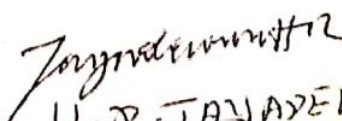
### COMPUTER COURSE FOR BEGINNERS

30 Hours

**OBJECTIVE:** To enable the students to understand the application of MS. Office with its applications.

- UNIT: I INTRODUCTION TO COMPUTER** 4 Hrs  
Definition, Characteristics, types of computers, Application of Computers.  
Computer Networks – Types of Networks, Internet, WWW, e-mail, Browsing & Searching, Search Engines, Desk Top Publishing (DTP)
- UNIT: II INTRODUCTION TO WINDOWS** 3 Hrs  
Windows – Basics, Windows Accessories, Using file and Program Manager
- UNIT: III MS WORD** 8 Hrs  
Introduction , Features of Word processor, parts of MS Word, Editing a Document – Move and Copy text – Formatting text and paragraph – Finding and Replacing text and spelling checking – Using tabs, Tables, and other features, Enhancing document – using mail merge and other features.
- UNIT: IV MS EXCEL** 10 Hrs  
Introduction, Getting started with excel –Parts of MS Excel, Overview of menus, Edition Cells and using commands and functions – Moving and Copying, Inserting and Deleting Rows and Columns – Getting help and formatting a worksheet – Printing the worksheet – Creating Charts – using formulae and functions in excel.
- UNIT: V POWER POINT PRESENTATION** 5 Hrs  
Introduction, Need of power point, Creating ,designing slides, Entering text, graphics, pictures and other objects, Tool bars and menus, Custom animation, Creating charts, Formatting of presentation and slide shows

  
PRINCIPAL  
Sri Siddhartha First Grade College  
TUMAKURU - 572 105.

  
H.R. JAYADEVARU



# SRI SIDDHARTHA FIRST GRADE COLLEGE

Kunigal Road, H.M.G. Road, TUMKUR.

DEPARTMENT OF COMPUTER SCIENCE / ELECTRONICS



## CERTIFICATE

This Certificate is awarded to ... Mr. Rakesha .H.K ..... For

having completed a short term course held during ..... 2017-18 ..... In

Computer fundamentals / Basic electronics securing ..... A ..... grade

Tumkur

Date :

  
Head of the Department

  
Course co-ordinator

  
Principal

Grades : S - Outstanding, A - Excellent, B - Good, C - Fair, D - Satisfactory

Sri Siddhartha First Grade College

**Certificate Course**

**in**

**“Digital Electronics”**

**2017-18**

**Sri Siddhartha First Grade College, Tumkur**  
**(Affiliated to Tumkur University)**

**Proceedings of the BOS Meeting in Electronics**

The Board of Studies Meeting in Electronics was held on 29th June, 2017 in the chamber of Chairman, Department of Electronics, Sri Siddhartha First Grade College, Tumkur. The Agenda of the meeting was to prepare and finalize the syllabus for the Certificate Course in Digital Electronics.

The following members were present in the meeting.

1. Prof. H. R. Jayadevaru –BOS Chairman, SSFGC, Tumkur
2. Prof. T. R. Chandrashekar – Professor and HOD, Dept. of MLE, SSIT, Tumkur
3. Prof. Savita D. Torvi – Professor, Dept. of TCE, SSIT, Tumkur
4. Prof. Jeevith S. H.- Asst. Professor, Dept. of TCE,SSIT, Tumkur
5. Mr. Shivrangaiah H. – Lecturer, SSFGC, Tumkur

The Chairman of the BOS has welcomed the members and briefed about the agenda of the meeting and following resolutions passed. The honorable members have finalized the title of the paper for Certificate Course as “Digital Electronics”. This Course is under Electronics Department and the syllabus was placed before the BOS meeting, and the entire syllabus was thoroughly reviewed and restructured by the members and the Board has approved the syllabus. (The detailed copy is enclosed).

Name and Signature of Board of Studies Members;

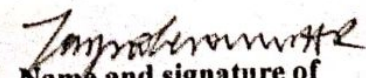
1. Prof. H. R. Jayadevaru
2. Prof. T. R. Chandrashekar
3. Prof. Savita D. Torvi
4. Prof. Jeevith S. H
5. Mr. Shivrangaiah H.

*T.R. Chandrashekar*

*Jeevith S.H. 29/6/17*  
*HCS*

Date:29-06-2017

  
**PRINCIPAL**  
Sri Siddhartha First Grade College  
TUMAKURU - 572 105.

  
Name and signature of  
**H.R. JAYADEVARU**  
Chairman, Dept. of Electronics  
Sri Siddhartha First Grade College,  
TUMKUR

Certificate Course in  
**DIGITAL ELECTRONICS**  
Syllabus

**Course Objective:**

1. To present a problem oriented introductory knowledge of Digital circuits and its applications.
2. To focus on the study of electronic circuits.

**Unit-1: Number system and codes**

06 Hrs

Binary, octal, hexadecimal and decimal Number systems and their inter conversion, BCD numbers (8421-2421), gray code, excess-3 code, problems on code conversion, ASCII, EBCDIC codes. Binary addition and subtraction, signed and unsigned binary numbers, 1's and 2's complement representation.

**Unit-2: Boolean Algebra**

07 Hrs

Logic gates (AND, OR, NOT, NAND, NOR, Ex-OR, ExNOR and testing their truth tables, Universal Gates, Laws of Boolean algebra, De-Morgan's theorem, Min term, Max term, POS, SOP, K-Map, Simplification by boolean theorems, don't care condition and problems on k-map.

**Unit-3: Combinational and sequential Logic**

06 Hrs

Half adder, full adder, subtractor circuit, Multiplexer, De-multiplexer, Decoder, BCD to Seven Segment Decoder, encoders. Flip flops-set-reset latches, D-Flip-flop, R-S Flip-flop, J-K Flip-flop, Master-Slave Flip flop, T Flip-flop, Testing Combinational and Sequential Circuits.

**Unit-4: Registers and semi-conductor memories**

03 Hrs

Registers and its classification- SISO, SIPO, PISO, PIPO, Concept of counters, memory and its types, RAM, ROM and classification of both , read /write/ erase operation.

**Unit-5: CPU Processor**

08 Hrs

Microprocessor, block diagram, Pins, bus- address, data and control, Idea of instruction set and programming techniques, programming examples.

*Hees*

*Jayaraman*  
Head of the Dept. of Electronics  
Siddhartha First Grade College  
TUMAKURU

*[Signature]*  
PRINCIPAL  
Sri Siddhartha First Grade College  
TUMAKURU - 572 105.

# SRI SIDDHARTHA FIRST GRADE COLLEGE

(Affiliated to Tumkur University)

Saraswathi Puram, Dr. H.M. Gangadharaiah Road,  
Kunigal Main Road, TUMKUR- 572105.

## Department of Electronics

### Certificate Course in "Digital Electronics"

2017-18

#### List of students

| SL. No. | Names            | Reg. No. | Course |
|---------|------------------|----------|--------|
| 1.      | Mohammed Ismail  | 14S51523 | CBZ    |
| 2.      | Shubha Shree B N | 14S51543 | CBZ    |
| 3.      | Manya V          | 14S51502 | CBZ    |
| 4.      | Sangeetha K      |          | CBZ    |
| 5.      | Nayana M G       | 14S51518 | CBZ    |
| 6.      | Chethan S V      | 14S51507 | CBZ    |
| 7.      | Shobha           | 14S51522 | CBZ    |
| 8.      | Gunasheela K S   | 15S51716 | PME    |
| 9.      | Harsha K C       | 15S51718 | PME    |
| 10.     | Kruthika B N     | 15S51720 | PME    |
| 11.     | Madhukumar N     | 15S51721 | PME    |
| 12.     | Shwetha Rani K   | 15S51728 | PME    |
| 13.     | Chandana S       | 15S51715 | PME    |
| 14.     | Ambika H         | 15S51701 | PME    |
| 15.     | Geetha K E       | 15S51705 | PCM    |
| 16.     | Arpitha V        | 15S51702 | PCM    |
| 17.     | Asma Begum       | 14S51506 | PCM    |
| 18.     | Nandan Kumar V N | 14S51510 | PCM    |

*Jayaraman*  
Head of the Dept. of Electronics  
Sri Siddhartha First Grade College  
TUMKUR

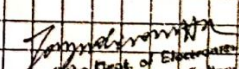
Certificate Form for the Academic Year 2017-18

BRANCH .....

**Attendance And Marks Register** DIGITAL ELECTRONICS

holding the Class

| NAMES                | Reg. No.       | TESTS |   |   | av | ATT |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
|----------------------|----------------|-------|---|---|----|-----|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
|                      |                | 1     | 2 | 3 |    | 1   | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1  |
| 1. Mohammed Samail   | 14551523 (CB2) | B     |   |   |    | 1   | 2 | 3 | 4 | 5 | 6 | 7 | A | A | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | A  | 21 | 22 | 23 | 24 | 25 | 26 | 27 | A  |    |
| 2. Shubhashree B.N.  | 14551543 (CB2) | A     |   |   |    | 1   | 2 | 3 | 4 | 5 | A | 6 | F | 8 | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | A  | A  | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | A  | 28 | 29 |
| 3. Manya V.          | 14551502 (CB2) | A     |   |   |    | A   | 1 | 2 | 3 | 4 | 5 | 6 | F | 8 | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |    |
| 4. Sangeetha K.      | (CB2)          | A     |   |   |    | A   | 1 | 2 | 3 | 4 | 5 | 6 | F | 8 | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |    |
| 5. Nabana M.S.       | 14551518 (CB2) | B     |   |   |    | 1   | 2 | 3 | 4 | 5 | 6 | 7 | F | 8 | 9  | 10 | A  | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 6. Chethan S.V.      | 14551507 (CB2) | A     |   |   |    | 1   | 2 | 3 | 4 | 5 | A | 6 | F | 8 | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | A  | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 7. Shobha            | 14551522 (CB2) | A     |   |   |    | 1   | 2 | 3 | 4 | 5 | 6 | A | F | 8 | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | A  | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 8. Sujashree K.S.    | 15551716 (PME) | A     |   |   |    | 1   | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | A  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | A  | 18 | 19 | 20 | 21 | 22 | 23 | A  | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 9. Harsha K.C.       | 15551718 (PME) | A     |   |   |    | 1   | 2 | 3 | 4 | A | 5 | 6 | F | 8 | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | A  | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | A  | 26 | 27 | 28 | 29 | 30 |
| 10. Kshitika B.N.    | 15551720 (PME) | B     |   |   |    | 1   | 2 | 3 | 4 | 5 | 6 | A | F | 8 | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | A  | 18 | 19 | 20 | 21 | 22 | A  | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 11. Madhusumar N.    | 15551721 (PME) | A     |   |   |    | 1   | 2 | 3 | 4 | 5 | 6 | 7 | A | 8 | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | A  | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 12. Shwetha Lani K.  | 15551728 (PME) | A     |   |   |    | 1   | 2 | 3 | 4 | 5 | A | 6 | F | 8 | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | A  | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 13. Chandana S.      | 15551715 (PME) | A     |   |   |    | 1   | 2 | 3 | 4 | 5 | 6 | 7 | 8 | A | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | A  | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 14. Amelka H.        | 15551701 (PCM) | A     |   |   |    | 1   | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | A  | 14 | 15 | 16 | 17 | 18 | A  | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 15. Geetha K.E       | 15551705 (PCM) | A     |   |   |    | 1   | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | A  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | A  | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 16. Aqsha V.         | 15551702 (PCM) | A     |   |   |    | 1   | 2 | 3 | 4 | A | 5 | 6 | F | 8 | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | A  | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 17. Asra Begum       | 15551703 (PCM) | A     |   |   |    | 1   | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | A  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | A  | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 18. Nandantumar V.N. | 15551709 (PCM) | A     |   |   |    | 1   | 2 | 3 | 4 | 5 | A | 6 | F | 8 | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | A  | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |

  
 Head of the Dept. of Electronics  
 Siddhartha First Grade College  
 Tumakuru

PRINCIPAL  
 Sri Siddhartha First Grade  
 TUMAKURU



# SRI SIDDHARTHA FIRST GRADE COLLEGE

Kunigal Road, H.M.G. Road, TUMKUR.

DEPARTMENT OF COMPUTER SCIENCE / ELECTRONICS



## CERTIFICATE

This Certificate is awarded to **MOHAMMED ISMAIL** For  
having completed a short term course held during **2017-18** In  
Computer fundamentals / Basic electronics securing **'B'** grade  
Tumkur

Date : 09-12-2017

*[Signature]*  
Head of the Department  
Sri Siddhartha First Grade College

*[Signature]*  
Course co-ordinator

*[Signature]*  
Principal  
PRINCIPAL

Sri Siddhartha First Grade College

Grade: B - Outstanding, A - Excellent, B - Good, C - Fair, D - Satisfactory

# Sri Siddhartha First Grade College – Tumkur

## Department of Commerce –B.Com

### Department Meeting

The faculty of the department of commerce met on 28 Jan 2019 and finalized the syllabus for 'Tax Awareness Course' to be introduced for the students to enhance their employable skills and competence. The members approved the syllabus and suggested to submit a copy to the management for its kind approval.

Members attended the meeting

1. Prof. H.N.Vijayendra. Principal
2. Prof. C. Nandisha HOD Department of Commerce.
3. Prof. J. Ramu. GFGC Gubbi

*Handwritten signatures:*  
V.N. Vijayendra  
C. Nandisha  
J. Ramu

*Handwritten signature:*  
29.1.19  
Administrative Officer  
Sri Siddhartha F.G. College,  
S.S.E.S., TUMKUR - 572105.

# Sri Siddhartha First grade College, Tumkur-5

## Department of Commerce

### CIRCULAR

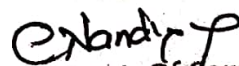
This is to inform all the students of B.A. B.Sc. B.Com. & M.Com, that the department of Commerce is organizing a certificate course on "Tax Awareness". The students who are interested are informed to register their name with Prof. C. Nandisha, HOD Dept. of Commerce and Prof. Syed Babu. H.B.

Date of Commencement and Details of the Course will be intimated at the earliest

#### For further Details Contact

Prof. C. Nandisha. 9448447136

Sri Syed Babu. H.B. 9880229786

  
Head of the Dept. Of Commerce  
Sri Siddhartha First Grade College,  
TUMKUR  
Department of Commerce

# Sri Siddhartha First Grade College

## Department of commerce

### Tax Awareness

| Units    | Syllabus   | Hours |
|----------|--|-------|
| I Unit   | Brief history of Indian income tax, legal frame work, types of taxes, important definition (assessment, assessment year, previous year, assessee), gross total income, agriculture income and non agriculture income and Residential status – determination of Residential status. | 08    |
| II Unit  | a) Income from salary<br>b) Income from house property<br>c) Income from salary and profession<br>d) Income from capital gain<br>e) Income from other source<br>f) Basic deduction u/s 80 c to 80 u  | 16    |
| III Unit | Introduction to indirect tax, types of indirect tax, Introduction of GST – assessment under GST.   | 06    |

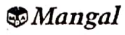
*E. Nandya*

Head of the Dept. Of Commerce  
Sri Siddhartha First Grade College,  
TUMKUR

# REGISTER OF ATTENDANCE & FEES

FOR THE MONTH OF \_\_\_\_\_

20



Name of the Institute \_\_\_\_\_

Section \_\_\_\_\_ Place \_\_\_\_\_

| Sl. No. | Admission No. | NAMES          | Days |   |   |   |   |   |   |   |   |    |    | No. of days present | FEES |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
|---------|---------------|----------------|------|---|---|---|---|---|---|---|---|----|----|---------------------|------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
|         |               |                | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |                     |      | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 1       |               | Hemamalini     | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 7 | 8 | 9  | 10 | 11                  | 12   | 13 | 14 | 15 | 16 | 17 | 18 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 26 |    |    |
| 2       |               | Madhu          | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 11                  | 12   | 13 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 21 | 22 | 23 | 24 | 25 | 25 | 25 |    |
| 3       |               | Sindu          | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12                  | 13   | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 23 | 24 | 25 | 26 | 27 | 27 |    |    |
| 4       |               | Dhonalakshmi   | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 9  | 10 | 11                  | 12   | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |    |    |
| 5       |               | Dilpa          | 1    | 2 | 3 | 4 | 4 | 5 | 6 | 7 | 8 | 9  | 10 | 10                  | 10   | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |    |    |
| 6       |               | Dadlegawda     | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12                  | 13   | 14 | 15 | 16 | 16 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 23 | 24 | 25 | 26 |    |    |
| 7       |               | Dasgawda       | 1    | 2 | 2 | 2 | 3 | 4 | 5 | 6 | 7 | 8  | 9  | 10                  | 11   | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 18 | 19 | 20 | 21 | 22 | 23 | 23 | 23 |    |    |    |
| 8       |               | Subramanya     | 1    | 2 | 3 | 4 | 5 | 6 | 6 | 6 | 6 | 7  | 7  | 8                   | 9    | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 17 | 18 | 19 | 20 | 21 | 21 | 22 | 23 |    |    |
| 9       |               | Naveen kumar G | 1    | 2 | 3 | 3 | 4 | 5 | 6 | 7 | 8 | 9  | 10 | 11                  | 12   | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 27 |    |    |
| 10      |               | Gagan          | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12                  | 13   | 14 | 15 | 16 | 17 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 25 | 25 | 25 |    |    |
| 11      |               | Lakshmi        | 1    | 2 | 3 | 3 | 4 | 5 | 6 | 7 | 8 | 9  | 10 | 11                  | 12   | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |    |    |
| 12      |               | Pandeepr       | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 7 | 8 | 9  | 10 | 10                  | 11   | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 21 | 22 | 23 | 24 | 25 | 25 |    |    |
| 13      |               | Gurav prasad   | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12                  | 13   | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 27 |    |    |
| 14      |               | Saunnya        | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12                  | 13   | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 30 |    |    |
| 15      |               | Navy Ayesha    | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 7 | 7 | 8  | 9  | 10                  | 11   | 12 | 13 | 14 | 15 | 16 | 17 | 17 | 18 | 18 | 19 | 19 | 20 | 20 | 20 | 20 |    |    |    |
| 16      |               | Padmini        | 1    | 2 | 3 | 4 | 5 | 6 | 6 | 6 | 6 | 7  | 7  | 7                   | 8    | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 16 | 17 | 18 | 19 | 19 | 19 | 19 |    |    |    |
| 17      |               | Akash          | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 11                  | 11   | 11 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |    |    |
| 18      |               | Rakesh         | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 10 | 11                  | 12   | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 27 |    |    |
| 19      |               | Shabha S-R     | 1    | 2 | 3 | 3 | 4 | 5 | 6 | 7 | 8 | 9  | 10 | 11                  | 12   | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 26 | 26 |    |    |
| 20      |               | Tanushree      | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12                  | 12   | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 27 |    |    |
| 21      |               | Ayesh Benu     | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 8 | 9  | 10 | 11                  | 12   | 13 | 14 | 15 | 16 | 17 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 24 | 24 |    |    |    |
| 22      |               | Shelpa         | 1    | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 10 | 11                  | 12   | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 |    |

Number presents / Daily E

Handwritten notes and signatures at the bottom of the page.

Sri Siddhartha Education Society (R)

# Sri Siddhartha First Grade College

Dr. H.M.G. Road, Saraswathipuram - Tumkur



## Certificate

This is to certify that Mr./Ms.....  
of ..... has attended a course on Tax Awareness  
from ...../...../2019 to ...../...../2019

Course Co-ordinator

Principal

Administrative Officer

*eNandya*  
Head of the Dept. Of Commerce  
Sri Siddhartha First Grade College  
TUMKUR

# Sri Siddhartha First Grade College – Tumkur


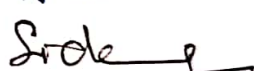
## Department of English


### Department Meeting

The faculty of the department of English met on **05-02-2018** and finalized the syllabus for '**Soft Skills and Communication Skills**' to be introduced for the students to enhance their employable skills and competence. The members approved the syllabus and suggested to submit a copy to the Management for its kind approval.

Members attended the meeting

1. Prof. H N Vijayendra. Principal
2. Prof. S S Aradhya HOD Department of English
3. Prof. Siddesh VVFGC Tumkur

  
8/2/2018  
PRINCIPAL  
Sri Siddhartha First Grade College  
TUMKURU - 572 105.  


  
7.2.18  
Administrative Officer  
Sri Siddhartha F.G. College,  
S.S.E.S., TUMKUR - 572105.

**SRI SIDDHARTHA FIRST GRADE COLLEGE, TUMKUR**

**CERTIFIED COURSE IN COMMUNICATIVE SYLLABUS**

**DEPARTMENT OF ENGLISH**

**Hours-30**

**Unit-I**

**5Hours**

1. Communication meaning, types, tools, functions and barriers to communication.

**Unit-2**

**5Hours**

Interview-meaning, types of interview, preparation to be made before facing an interview.

The job specification or expectation of an employees

Do's and Don't during interviews

Factor that attribute to success and failure during interviews.

Mock interviews.

**Unit-3**

**5 Hours**

Group discussion

Meaning, objectives, preparation to be made, essentials, components of group discussion.

Mock group discussion

**Unit-4**

**5 Hours**

Job application/ covering letter preparing resume /CV to meet the job requirements.

**Unit-5**

**5 Hours**

Report Writing

Meaning, Types, Components structure/layout of a report.

A few reports to be drafted by students on various issues/ topics

**Unit-6**

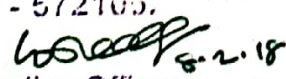
**5 Hours**

Remedial English

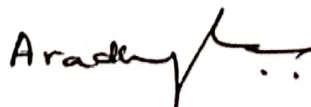
Common errors being committed by Non-Native speakers in different areas-articles, preposition, verbs, tenses, auxiliaries-subject-verb agreement.

  
PRINCIPAL

Sri Siddhartha First Grade College,  
TUMKUR - 572105.

  
Administrative Officer

Sri Siddhartha F.G. College,  
S.S.E.S., TUMKUR - 572105.

  
Aradhyas S S

Aradhyas S S

HOD of English





Sri Siddhartha Education Society (R)

Sri Siddhartha First Grade College

Dr. H.M.G. Road, Saraswathipuram - Tumkur



## Certificate

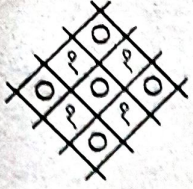
This is to certify that Mr./Ms..... of  
..... has attended a series of lectures on Personality  
Development and Communication from ...../...../ 2019 to  
...../...../2019

Course Co-ordinator

Principal

Admini

  
Aradhya. S. S.  
Head of the Department of English,



Ph : 2274905

# Bhaskara Computer Academy

Sponsored by Kanaada Career Souharda Co-Op Ltd.,

3rd Cross, M. G. Road, Tumkur - 572 101

From,  
Bhaskara Computer Academy  
3<sup>rd</sup> Cross, M G Road,  
Tumkur- 572101

Date:18/11/2019

To,  
The Principal,  
Sri Siddhartha First Grade College  
Tumkur,

Respected Sir,

Sub: Regarding completion of Computer Fundamentals and Tally courses.

Bhaskara computer academy is a registered computer training institute to train computer Software and Hardware courses in Tumkur city. We are training the students from past 12 years. In the year 2018-19 we have trained 3 students of your college. During the course period students were trained in Computer Fundamentals, Tally9 and Tally ERP9 with GST and banking applications. The duration of the course was about 4 and Half months. After the course completion, Certificates were distributed by "BHASKARA COMPUTER ACADEMY". I thank you for giving this opportunity. We are always thankful to the Institute. The list of the students is as below.

The list of the students who have completed the course.

| SL.No | NAME OF THE STUDENT | COURSE   | YEAR    | Certificate No    | Mobile No  |
|-------|---------------------|----------|---------|-------------------|------------|
| 1     | Shwetha B.R         | CF,TALLY | 2018-19 | BCAFT1901TMR 3449 | 7483599694 |
| 2     | Rashmi B.G          | CF,TALLY | 2018-19 | BCAFT1901TMR 3457 | 9113674573 |
| 3     | Shilpa.K            | CF,TALLY | 2018-19 | BCAFT1901TMR 3458 | 9380763613 |

Thanking you,

Yours Truly  
For BHASKARA COMPUTER ACADEMY

Proprietor

(BHASKARA COMPUTER ACADEMY)

# Sri Siddhartha First Grade College, Tumkur -5

## Department of Commerce

### CIRCULAR

This is to inform all the students of B.A. B.Sc. B.Com. & M.Com, that the department of Commerce is organizing a certificate course on "Tax Awareness". The students who are interested are informed to register their name with Prof.C.Nandisha, HOD Dept. of Commerce and Prof. Syed Babu. H. B.

Date of Commencement and Details of the Course will be intimated at the earliest

For Further Details Contact

Prof.C.Nandisha. 9448447136

Sri Syed Babu. H.B. 9880229786

III BSc  
~~10~~

III BA  
10

*C.Nandisha*  
Head of the Dept. of Commerce  
Sri Siddhartha First Grade College  
TUMKUR

# Sri Siddhartha First Grade College

Department of Commerce – B.Com

## List of Students Registered for 'Tax Awareness' Course

| Sl. No. | Name               | Class    |
|---------|--------------------|----------|
| 1.      | Suresh kumar H     | III B.A  |
| 2.      | Meenakshi          | III B.A  |
| 3.      | Bi Bi Rukhaiya     | III B.A  |
| 4.      | Soumya M.k         | III B.A  |
| 5.      | Soumya B.N         | III B.A  |
| 6.      | Soumya H.k         | III B.A  |
| 7       | Tulasamma          | III B.A  |
| 8.      | Indushree H        | III B.A  |
| 9       | Vinutha            | III B.A  |
| 10      | Vangitha H.R       | III B.A  |
| 11      | Satyanaopyanachari | III B.A  |
| 12      | Anitha S           | III B.Sc |
| 13      | Azbiya Banu        | III B.Sc |

# Sri Siddhartha First Grade College

Department of Commerce – B.Com

## List of Students Registered for 'Tax Awareness' Course

| Sl. No. | Name            | Class   |
|---------|-----------------|---------|
| 14      | Bhoomika MB     | III BSc |
| 15      | Dardapeer N     | III BSc |
| 16      | Dayanand Sagar  | III BSc |
| 17      | Harpshirtha BC  | III BSc |
| 18      | Janardhana TC   | III BSc |
| 19      | Dayananda MS    | III BSc |
| 20      | Kalpana TC      | III BSc |
| 21      | Krishan Kumar R | III BSc |
| 22      | leela HR        | III BSc |
| 23      | Mappathi        | III BSc |
| 24      | Nuthan VN       | III BSc |





Certificate

Sri Siddhartha Education Society (R.)

# Sri Siddhartha First Grade College

Dr. HMG Road, Saraswathipuram, Tumkur - 5



Affiliated to Tumkur University  
NAAC Accredited 'B' Grade

This is to certify that Mr./Ms..... Jayananda M.S.....  
of III B.Sc..... has attended a certificate course on  
**Tax Awareness conducted by Commerce Department from**  
**16-1-2020 to 15-2-2020**

  
**Course Co-ordinator**  
Head of the Dept. of Commerce  
Sri Siddhartha First Grade College,  
TUMKUR

  
**Principal**  
Sri Siddhartha First Grade College  
TUMAKURU - 572 105.





Certificate

Sri Siddhartha Education Society (R.)

# Sri Siddhartha First Grade College

Dr. HMG Road, Saraswathipuram, Tumkur - 5



Affiliated to Tumkur University  
NAAC Accredited 'B' Grade

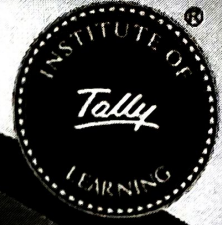
This is to certify that Mr./Ms..... *Bhoomika M.B*.....  
of ..... *III B.Sc*..... has attended a certificate course on  
Tax Awareness conducted by Commerce Department from  
16-1-2020 to 15-2-2020

*Enanda P*  
Course Co-ordinator

*[Signature]*  
Principal  
Sri Siddhartha First Grade College  
TUMAKURU - 572 105.



**V TECH SOLUTIONS**  
"EMPOWERING EDUCATION"



Certificate Course

CRITERION - 01

26/01/2020

FROM,

V TECH SOLUTIONS  
ESHWAR BUILDING  
3<sup>RD</sup> CROSS  
ASHOK NAGAR  
TUMKURU

TO,

SRI SIDDHARTHA FIRST GRADE COLLEGE  
TUMAKURU

RESPECTED SIR,

SUB: REGARDING COMPLETION of CF AND TALLY COURSES

V TECH SOLUTIONS is an authorised Tally institute of learning. As agreed we have started the course on 25<sup>th</sup> Nov 2019 and completed on 25<sup>th</sup> Jan 2020. During the course duration, 13 students were trained in CF, Tally ACE, and GST Using Tally.ERP 9. After course completion, Tally Global Certificates (Tally Education PVT), CF CERTIFICATE (CENTRAL govt) were distributed by V TECH SOLUTIONS. I thank you for giving this opportunity and for your cooperation. Making this program success, we wish to continue to provide the service to your institution.

THANKING YOU

Regards,  
V Tech Solutions  
Tumakuru

| Sl no | Student Name   | Tally Certification No | AICSM (Govt Certificate No) CF |
|-------|----------------|------------------------|--------------------------------|
| 1     | Sahana D R     | 901196505              | 7193570                        |
| 2     | Anju B R       | 904196502              | 7193567                        |
| 3     | Nishutha C     | 902196504              | 7193564                        |
| 4     | Sahana H S     | 907196499              | 7193568                        |
| 5     | Sadiya Banu    | 904196556              | 7193569                        |
| 6     | Madhushree     | 906196536              | 7193566                        |
| 7     | Poojashree N C | 907196562              | 7193574                        |
| 8     | Krupa H P      | 907196553              | 7193572                        |
| 9     | Prathibha T S  | 908196552              | 7193563                        |
| 10    | Pavithra L R   | 903196548              | 7193571                        |
| 11    | Shilpa T S     | 901196559              | 7193565                        |
| 12    | Kavya M        | 905196546              | 7193573                        |

Tally Global Certification and AICSM (Government Certificate) has been issued to the above students after completion of the courses.



# Certificate of Merit

This certificate is awarded to

**PAVITHRA L R**

Son/Daughter of

**RAMEGOWDA**

for successfully completing

**TallyACE**

and securing Grade A

Place of Issue: Bengaluru  
Date Certified: 15-Feb-2020  
Release: 6.3

**Manish Chowdhary**  
Chief Executive Officer  
Tally Education Pvt. Ltd.

Certificate No: 903196548  
Institute Name  
**V TECH SOLUTIONS**

Tally Education Pvt. Ltd., a group company of Tally Solutions Pvt. Ltd., is the only entity authorised to issue certifications on Tally.  
This certificate can be verified at [www.tallyeducation.com](http://www.tallyeducation.com)

# Bhaskara Computer Academy

Sponsored by Kanaada Career Souharda Co-Op

3rd Cross, M. G. Road, Tumkur - 572101

From,  
Bhaskara Computer Academy  
3<sup>rd</sup> Cross, M G Road,  
Tumkur- 572101

Date:21/12/2020

To,  
The Principal,  
Sri Siddhartha First Grade College  
Tumkur,

Respected Sir,

Sub: Regarding completion of Computer Fundamentals and Tally courses.

Bhaskara computer academy is a registered computer training institute to train computer Software and Hardware courses in Tumkur city. We are training the students from past 12 years. In the year 2019-20 we have trained 2 students of your college. During the course period students were trained in Computer Fundamentals, Tally9 and Tally ERP9 with GST and banking applications. The duration of the course was about 4 and Half months. After the course completion, Certificates were distributed by "BHASKARA COMPUTER ACADEMY". I thank you for giving this opportunity. We are always thankful to the Institute. The list of the students is as below.

The list of the students who have completed the course.

| No | NAME OF THE STUDENT | COURSE   | YEAR    | Certificate No    | Mobile No |
|----|---------------------|----------|---------|-------------------|-----------|
|    | Shruthi .M N        | CF,TALLY | 2019-20 | BCAFT1912TMR 3729 | 636091147 |
|    | Mamatha.S           | CF,TALLY | 2019-20 | BCAFT1912TMR 3731 | 994535818 |

Thanking you,

Yours Truly,  
For BHASKARA COMPUTER ACADEMY

*(Signature)*

Proprietor  
(BHASKARA COMPUTER ACADEMY)