Sri Siddhartha First Grade College, Tumkur (Affiliated to Tumkur University)

Proceedings of the BOS Meeting in Computer Science

The Board of Studies Meeting in Computer science was conducted on 25th June, 2015 in the chamber of Chairman, Department of Computer Science, Shri Siddhatha First Grade College, Tumkur. The agenda of the meeting was to prepare and finalise the syllabus for UG & PG under Certificate Course in Computer for beginners.

The following members are present in the meeting.

1.	Prof. Jayadevaru H.R	HOD, Sri Siddhartha First College.
2.	Prof. Mukundappa B.L.	Dept. Of Computer science Tumkur University.
3.	Prof. Haridas.	Dept. Of Computer science, GFGC
4.	Prof. Shivarangaiah H.	Dept. Of Computer science, SSFGC
5.	Prof. Ramesh, D	M.C.A, Department. SSIT, Tumkur
6.	Prof. Prakash - B - R	M.C.A, Department, SSIT, Tumkur

The Chairman of the BOS has welcomed the members and briefed about the agenda of the meeting and following are the resolutions:

The honourable members have finalised the title of the paper for Certificate Course in Computer for beginners. This Course is under Computer Science under CBCS scheme and prepared the syllabus in accordance with the University guidelines on the given papers and the same was placed before the BOS meeting, and the entire syllabus was thoroughly reviewed and restructured by the members and the Board has approved the syllabus. (The detailed copy is enclosed).

Name and Signature of Board of Studies Members;

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Name of Member Absent - NII -

Date:25-06-2015

Name and signature of Chairman

CH Siddhartha First Grade Collage TUMAKURU - 572 105.

CERTIFICATE COURSE IN COMPUTER FOR BEGINNERS SYLLABUS

COPUTER COURSE FOR BEGINERS

30 Hours

OBJECTIVE: To enable the students to understand the application of MS. Office with its applications.

UNIT: 1 INTRODUCTION TO COMPUTER

4 Hbs

Definition, Characteristics, types of computers, Application of Computers. Computer Networks – Types of Networks, Internet, WWW, e-mail, Browsing & Searching, Search Engines, Desk Top Publishing (DTP)

UNIT: II INTRODUCTION TO WINDOWS

3 HA

Windows - Basics, Windows Accessories, Using file and Program Manager

UNIT: III MS WORD

8 1

Introduction, Features of Word processor, parts of MS Word, Editing a Document – Move and Copy text – Formatting text and paragraph – Finding and Replacing text and spelling checking – Using tabs, Tables, and other features, Enhancing document – using mail merge and other features.

UNIT: IV MS EXCEL

1041x

Introduction, Getting started with excel –Parts of MS Excel, Overview of menus, Edition Cells and using commands and functions – Moving and Copying, Inserting and Deleting Rows and Columns – Getting help and formatting a worksheet – Printing the worksheet – Creating Charts – using formulae and functions in excel.

UNIT: V POWER POINT PRESENTATION

5 h1

Introduction, Need of power point, Creating ,designing slides, Entering text, graphics, pictures and other objects, Tool bars and menus, Custom animation, Creating charts, Formatting of presentation and slide shows

PRINCIPAL. Sri Siddhartha First Grade Collegn TUMAKURU - 572 105.

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SIDDHARTHA FIRST GRADE COLLEGE
Kunigal Road, H.M.G. Road, TUMKUR.

DEPARTMENT OF COMPUTER SCIENCE / ELECTRONICS



CERTIFICATE

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having completed a short term course he	
	nies securingB. grade
Tumkur	
Date:	
Head of the Department Cou	rse co-ordinator Principal PRINCIPAL

Grades: S - Outstanding, A - Excellent, B - Good, C - Fair, D - Satisfactory

Sri Siddhartha First Grade College, Tumkur (Affiliated to Tumkur University)

Proceedings of the BOS Meeting in Computer Science

The Board of Studies Meeting in Computer science was conducted on 25th June, 2015 in the chamber of Chairman, Department of Computer Science, Shri Siddhatha First Grade College, Tumkur. The agenda of the meeting was to prepare and finalise the syllabus for UG & PG under Certificate Course in Computer for beginners.

The following members are present in the meeting.

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Name and Signature of Board of Studies Members;

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Name of Member Absent - NII-

Date:25-06-2015

Name and signature of Chairman

CH Siddhartha First Grade Collage TUMAKURU - 572 105.

CERTIFICATE COURSE IN COMPUTER FOR BEGINNERS **SYLLABUS**

COPUTER COURSE FOR BEGINERS

30 Hours

OBJECTIVE: To enable the students to understand the application of MS. Office with its applications.

INTRODUCTION TO COMPUTER UNIT: I

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Definition, Characteristics, types of computers, Application of Computers. Computer Networks - Types of Networks, Internet, WWW, e-mail, Browsing & Searching, Search Engines, Desk Top Publishing (DTP)

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Windows - Basics, Windows Accessories, Using file and Program Manager

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MS EXCEL UNIT: IV

1041K

Introduction, Getting started with excel -Parts of MS Excel, Overview of menus, Edition Cells and using commands and functions - Moving and Copying, Inserting and Deleting Rows and Columns - Getting help and formatting a worksheet - Printing the worksheet - Creating Charts - using formulae and functions in excel.

POWER POINT PRESENTATION UNIT: V

5 h1

Introduction, Need of power point, Creating ,designing slides, Entering text, graphics, pictures and other objects, Tool bars and menus, Custom animation, Creating charts, Formatting of presentation and slide shows

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PRINCIPAL. Sri Siddhartha First Grade College TUMAKURU - 572 105.

2016.17

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Certificate Course

in

"Maintenance of Personal Computers"

2016-17

SRI SIDDHARTHA FIRST GRADE COLLEGE, TUMKUR

(Affiliated to Tumkur University)

Proceedings of the BOS Meeting in Electronics:

The Board of Studies Meeting in Electronics was held on 22nd June, 2016 in the Department of Electronics, Sri Siddhartha First Grade College, Tumkur. The Agenda of the meeting was to prepare and finalize the syllabus for the Certificate Course in Maintenance of Personal Computers.

The following members were present in the meeting.

- 1. Mr. Shivrangaiah H.- BOS Chairman, SSFGC, Tumkur
- 2. Prof. H. R. Jayadevaru HOD, Dept. of Electronics, SSFGC, Tumkur
- 3. Dr. M. N. Eshwarappa Professor, Dept. of ECE, SSIT, Tumkur
- 4. Prof. T. R. Chandrashekar Professor and HOD, Dept. of MLE, SSIT, Tumkur
- 5. Prof. Dinesh L. Professor, Dept. of CSE, SSIT, Tumkur

The Chairman of the BOS has welcomed the members and briefed about the agenda of the meeting and following resolutions passed. The honorable members have finalized the title of the paper for Certificate Course as "Maintenance of Personal Computers". This Course is under Electronics Department and the syllabus was placed before the BOS meeting, and the entire syllabus was thoroughly reviewed and restructured by the members and the Board has approved the syllabus. (The detailed copy is enclosed).

Name and Signature of Board of Studies Members;

1. Mr. Shivrangaiah H.

2. Prof. H. R. Jayadevaru

3. Dr. M. N. Eshwarappa

4. Prof. T. R. Chandrashekar

5. Prof. Dinesh L.

Date:22-06-2016

PRINCHPAL

Sri Siddhartha First Grade College TUMAKURU - 572 105.

HOW

Chairman

Certificate Course in

MAINTENANCE OF PERSONAL COMPUTERS

Course Outcomes:

- 1. To Understand the Computer Technology and different generations in computer technologies.
- 2. To understand the different types of Operating Systems and its importance.
- 3. To understand the softwares and Hardware parts, information of hardware components.
- 4. To understand how to assemble the computer according customer requirements in a real environment.
- 5. To understand how to install computer Software, devices drivers as well as configuration of peripheral devices.
- 6. To understand how to configure internet and email configuration according to the requirements.

Syllabus:

Unit - 1: Introduction to Electronics (Analog and Digital)

02 Hrs

Identification of Resistor, Capacitor, Diodes & their functions, Identification of components

Unit - 2: Introduction to Computer Hardware

10 Hrs

Introduction & Definition of Computer, Block Diagram of computer, Classification of computer, Characteristics of Computers, What is Language? Types of Languages and language translators. History and Generation of computers, Memory - Bits, Bytes, KB,MB,GB,TB,PB,EB,ZB,YB Etc, Computer Software, Types of Software with Ex. (System/Application/Utility S/W Computer Hardware, Intro. to Hardware components of computer, Identifying the Important Hardware Components of PC. i.e., CPU, Motherboard- Various Components of Mother Board, Jumpers, their Uses, RAM, HDD, ODD, SMPS, K/B, Mouse, Monitor etc, Tools and equipment's like brush, screw driver, air blower, voltage tester and pliers required for servicing computer.

Unit -3: Fundamentals of Electricity, SMPS, UPS (Uninterrupted Power Supply)

O3 Hrs

About AC and DC, How AC is converted into DC in a Computer, About SMPS, Types of SMPS, Power stored in UPS, Components and Circuits inside the SMPS Unit, Types of UPS (Offline/Line Interactive & Online), Working Principle of each type of UPS.

Unit - 4: Assembling and Disassembling a PC/ Servicing

10 Hrs

Precautions to be taken while assembling the PC, BIOS Configuration, Installation of OS (Operating

In the Deot of Electronics

PRINCIPAL
Sri Siddhartha First Grade College
TUMAKURU - 572 105.

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Software) Windows XP, installation of Windows-7 etc. Formatting of Hard disk, Partitioning of Hard disk in different logical drives, Disk defragmentation, Disk clean up, Scan disk etc.,. Installation of Device Drivers, Different types of Motherboard drivers, LAN, Audio, and Video. Configuration of External devices-physical set-up of Printers- Performing test print out, Printing of document etc., Scanner set-up, Webcam, Bluetooth device, Memory card reader etc. Diagnostic and troubleshooting of PC-POST (Power on Self-Test), identifying problems by Beep codes errors, checking power supply using Multimeter, Replacement of components etc.

Unit - 5: Introduction to Networking / Internet

05 Hrs

Introduction to networking, Network Topologies, LAN, WAN, MAN, OSI model, Crimping RJ45 Connectors. Introduction to Internet, Uses of Internet, Working on Internet using various browsers like IE, Chrome, Firefox, etc. Explaining URL, HTTP, HTTPS, etc. Clearing Browser Cache. Creating Mail ID's, Send / Receive Mails, Mail Client Configuration using Outlook.

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SRI SIDDHARTHA FIRST GRADE COLLEGE

(Affiliated to Tumkur University) Saraswathi puram, Dr. H.M. Gangadharalah Road, Kunigal Main Road, TUMKUR- 572105.

NAAC ACCREDITED-'B'

Department of Electronics

Certificate Course in "Maintenance OF Personal Computers"

2016-17

LIST OF STUDENTS

Sl.No	Names	Reg.No	Course
1.	MAHESHA	14S51523	CBZ
2.	VINAYTEJA	14S51543	CBZ
3.	AMRUTHA K J	14S51502	CBZ
4.	NATARAJ	14S515	CBZ
5.	KAVITHA C	14S51518	CBZ
6.	BHAVYA B V	14S51507	CBZ
7.	MARUTHEESHA SS	14S51522	CBZ
8.	ANANDA S R	14S51504	PME
9.	HANUMANTHARAYA H	14S51516	PME
10.	SHARATH KUMAR DN	14851536	PME
- 11.	SRIDHARA R	14S51538	PME
12.	USHA	14851515	PME
13.	MANJUNATH NAIK	14851525	PME
14.	YATHEESHA B V	14S51545	PME
15.	NAYANA B K	14S51532	PME
16.	MAMATHA B S	14S51526	PME
17.	NAGARATHNAMMA R	14851531	PME
18.	BALUBN	14S51506	CBS
19.	CHETHAN P	04S51510	CBS
20.	GUNDAPPA	14851513	CBS
21.	GOWTHAM	14851514	CBS
22.	VEERENDRA M N	14851544	CBS
23.	NANDINI	14S51527	PCM
24.	KAVYAR	14851521	PCM

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SPI SIDDHARTHA FIRST GRADE COLLEGE
Kunigal Road, H.M.G. Road, TUMKUR.

DEPARTMENT OF COMPUTER SCIENCE / ELECTRONICS



CERTIFICATE

This Certificate is	awarded t	. KAYYA	R.	
having completed a short	it term coi	vrse held during	2016-17	
Computer fundamental				grade
Tumkur			e	
Date: 29-10-2016 Taywolworth Head of the Departm	> L	Jongwelevous Course co-ordina	Hn V	Principal

SA Sidasisha First Grade Conc.

Gridet & SI Outstanding, A - Excellent, B - Good, C - Fair, D - Satisfactory URU - 5/2 105

Sri Siddhartha First Grade College, Tumkur (Affiliated to Tumkur University)

Proceedings of the BOS Meeting in Computer Science

The Board of Studies Meeting in Computer science was conducted on 25th June, 2015 in the chamber of Chairman, Department of Computer Science, Shri Siddhatha First Grade College, Tumkur. The agenda of the meeting was to prepare and finalise the syllabus for UG & PG under Certificate Course in Computer for beginners.

The following members are present in the meeting.

1.	Prof. Jayadevaru H.R	HOD, Sri Siddhartha First College.
2.	Prof. Mukundappa B.L.	Dept. Of Computer science Tumkur University.
3.	Prof. Haridas.	Dept. Of Computer science, GFGC
4.	Prof. Shivarangaiah H.	Dept. Of Computer science, SSFGC
5.	Prof. Ramesh, D	M.C.A, Department, SSIT, Tumkur
6.	Prof. Prakash - B - R	M.C.A, Department, SSIT, Tumkur

The Chairman of the BOS has welcomed the members and briefed about the agenda of the meeting and following are the resolutions:

The honourable members have finalised the title of the paper for Certificate Course in Computer for beginners. This Course is under Computer Science under CBCS scheme and prepared the syllabus in accordance with the University guidelines on the given papers and the same was placed before the BOS meeting, and the entire syllabus was thoroughly reviewed and restructured by the members and the Board has approved the syllabus. (The detailed copy is enclosed).

Name and Signature of Board of Studies Members;

1. January Hor 2. Dr. B. L. Dr. D. KONDAPPA Lunches 3 HARIDAS. S. Horodais Someth D. Ramesh D

Name of Member Absent - Nil-

Date:25-06-2015

Name and signature of Chairman

i Siddhartha First Grade Collage TUMAKURU - 572 105.

CERTIFICATE COURSE IN COMPUTER FOR BEGINNERS SYLLABUS

COPUTER COURSE FOR BEGINERS

30 Hours

OBJECTIVE: To enable the students to understand the application of MS. Office with its applications.

INTRODUCTION TO COMPUTER UNIT: I

4 Hbs

Definition, Characteristics, types of computers, Application of Computers. Computer Networks - Types of Networks, Internet, WWW, e-mail, Browsing & Searching, Search Engines, Desk Top Publishing (DTP)

INTRODUCTION TO WINDOWS UNIT: II

3 HA

Windows - Basics, Windows Accessories, Using file and Program Manager

MS WORD UNIT: III

8 1

Introduction, Features of Word processor, parts of MS Word, Editing a Document - Move and Copy text - Formatting text and paragraph - Finding and Replacing text and spelling checking - Using tabs, Tables, and other features, Enhancing document - using mail merge and other features.

MS EXCEL UNIT: IV

1041K

Introduction, Getting started with excel -Parts of MS Excel, Overview of menus, Edition Cells and using commands and functions - Moving and Copying, Inserting and Deleting Rows and Columns - Getting help and formatting a worksheet - Printing the worksheet - Creating Charts - using formulae and functions in excel.

POWER POINT PRESENTATION UNIT: V

5 114

Introduction, Need of power point, Creating ,designing slides, Entering text, graphics, pictures and other objects, Tool bars and menus, Custom animation, Creating charts, Formatting of presentation and slide shows

Jayrdenmittel H.R. JAYAPELIPRU

PRINCIPAL Sri Siddhartha First Grade Collego TUMAKURU - 572 105.

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Held

SET SIDDHARTHA FIRST GRADE COLLEGE Kunigal Road, H.M.G. Road, TUMKUR.

DEPARTMENT OF COMPUTER SCIENCE / ELECTRONICS



CERTIFICATE

This Certificate is awarded to Mr. Rakesha. H.K. For having completed a short term course held during 2017–18 ... In Computer fundamentals / Basic electronics securing ... A grade Tumkur

Date:

Head of the Department

Course co-ordinator

Grades: S - Outstanding, A - Excellent, B - Good, C - Fair, D - Satisfactory

Certificate Course

in

"Digital Electronics"

2017-18

Sri Siddhartha First Grade College, Tumkur (Affiliated to Tumkur University)

Proceedings of the BOS Meeting in Electronics

The Board of Studies Meeting in Electronics was held on 29th June, 2017 in the chamber of Chairman, Department of Electronics, Sri Siddhartha First Grade College, Tumkur. The Agenda of the meeting was to prepare and finalize the syllabus for the Certificate Course in Digital Electronics.

The following members were present in the meeting.

- 1. Prof. H. R. Jayadevaru -BOS Chairman, SSFGC, Tumkur
- 2. Prof. T. R. Chandrashekar Professor and HOD, Dept. of MLE, SSIT, Tumkur
- 3. Prof. Savita D. Torvi Professor, Dept. of TCE, SSIT, Tumkur
- 4. Prof. Jeevith S. H.- Asst. Professor, Dept. of TCE, SSIT, Tumkur
- 5. Mr. Shivrangaiah H. Lecturer, SSFGC, Tumkur

The Chairman of the BOS has welcomed the members and briefed about the agenda of the meeting and following resolutions passed. The honorable members have finalized the title of the paper for Certificate Course as "Digital Electronics". This Course is under Electronics Department and the syllabus was placed before the BOS meeting, and the entire syllabus was thoroughly reviewed and restructured by the members and the Board has approved the syllabus. (The detailed copy is enclosed).

Name and Signature of Board of Studies Members;

1. Prof. H. R. Jayadevaru

2. Prof. T. R. Chandrashekar

3. Prof. Savita D. Torvi

4. Prof. Jeevith S. H

Date:29-06-2017

5 Mr. Shivrangaiah H.

PHIPPOUPAL Sri Siddhartha First Grade College

TUMAKURU - 572 105.

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Certificate Course in

DIGITAL ELECTRONICS

Syllabus

Course Objective:

- 1. To present a problem oriented introductory knowledge of Digital circuits and its applications.
- 2. To focus on the study of electronic circuits.

Unit-1: Number system and codes

06 Hrs

Binary, octal, hexadecimal and decimal Number systems and their inter conversion, BCD numbers (8421-2421), gray code, excess-3 code, problems on code conversion, ASCII, EBCDIC codes. Binary addition and subtraction, signed and unsigned binary numbers, 1's and 2's complement representation.

Unit-2: Boolean Algebra

07 Hrs

Logic gates (AND, OR, NOT, NAND, NOR, Ex-OR, ExNOR and testing their truth tables, Universal Gates, Laws of Boolean algebra, De-Morgan's theorem, Min term, Max term, POS, SOP, K-Map, Simplification by boolean theorems, don't care condition and problems on k-map.

Unit-3: Combinational and sequential Logic

06 Hrs

Half adder, full adder, subtractor circuit, Multiplexer, De-multiplexer, Decoder, BCD to Seven Segment Decoder, encoders. Flip flops-set-reset latches, D-Flip-flop, R-S Flip-flop, J-K Flip-flop, Master-Slave Flip flop, T Flip-flop, Testing Combinational and Sequential Circuits.

03 Hrs

Unit-4: Registers and semi-conductor memories Registers and its classification- SISO, SIPO, PISO, PIPO, Concept of counters, memory and its types,

RAM, ROM and classification of both, read /write/ erase operation.

08 Hrs

Microprocessor, block diagram, Pins, bus- address, data and control, Idea of instruction set and programming techniques, programming examples.

Sri Siddhartha First Grade College TUMAKURU - 572 105.

SRI SIDDHARTHA FIRST GRADE COLLEGE

(Affiliated to Tumkur University)
Saraswathi Puram, Dr. H.M. Gangadharaiah Road,
Kunigal Main Road, TUMKUR- 572105.

Department of Electronics

Certificate Course in "Digital Electronics"

2017-18

List of students

Sl. No.	Names	Reg. No.	Course
1.	Mohammed Ismail	14S51523	CBZ
2.	Shubha Shree B N	14S51543	CBZ
3.	Manya V	14S51502	CBZ
4.	Sangeetha K		CBZ
5.	Nayana M G	14S51518	CBZ
6.	Chethan S V	14S51507	CBZ
7.	Shobha	14S51522	CBZ
8.	Gunasheela K S	15S51716	PME
9.	Harsha K C	15S51718	PME
10.	Kruthika B N	15S51720	PME
11.	Madhukumar N	15S51721	PME
12.	Shwetha Rani K	15S51728	PME
13.	Chandana S	15S51715	PME
14.	Ambika H	15S51701	PME
15.	Geetha K E	15S51705	PCM
16.	Arpitha V	15S51702	PCM
17.	Asma Begum	14S51506	PCM
18.	Nandan Kumar V N	14S51510	PCM

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SET SIDDHARTHA FIRST GRADE COLLEGE

Kunigal Road, H.M.G. Road, TUMKUR.

DEPARTMENT OF COMPUTER SCIENCE / ELECTRONICS



CERTIFICATE

This Cortificate is awarded to MOHAMMET	D ISMAIL For
having completed a short term course held during	2017-18
Computer fundamentals / Basic electronics securing	B' grade
Tumkur	
Date: 09-12-2017 Immeliation Add Head of the Department of Course co-ordina Sed Sedderstra First Grada Cottag	tor Principal PRINCIPAL Sri Sidehartha First Grade Golden

Grade :59-Outstanding, A - Excellent, B - Good, C - Fair, D - Sati

Sri Siddhartha First Grade College – Tumkur Department of Commerce -B.Com

Department Meeting

The faculty of the department of commerce met on 28 Jan 2019 and finalized the syllabus for 'Tax Awareness Course' to be introduced for the students to enhance their ployable skills and competence. The members approved the syllabus and suggested to submit a copy to the management for its kind approval.

Members attended the meeting

1. Prof. H.N. Vijayendra.

2. Prof. C. Nandisha

Principal
HOD Department of Commerce.

GFGC Gubbi

J. Romerce.

3. Prof. J. Ramu.

Administrative Officer Sri Siddhartha F.G. College, S.S.E.S., TUMKUR - 572105.

Sri Siddhartha First grade College, Tumkur-5

Department of Commerce

CIRCULAR

This is to inform all the students of B.A. B.Sc. B.Com. & M.Com, that the department of Commerce is organizing a certificate course on "Tax Awareness". The students who are interested are informed to register their name with Prof. C. Nandisha, HOD Dept. of Commerce and Prof. Syed Babu. H.B.

Date of Commencement and Details of the Course will be intimated at the earliest

For further Details Contact

Prof. C. Nandisha. 9448447136

Sri Syed Babu. H.B. 9880229786

Head of the Dept. Of Commerce Sri Siddhapha First Grade College, Department of Commerce

Sri Siddhartha First Grade College Department of commerce

Tax Awareness

Units	Syllabus	Hours
I Unit	Brief history of Indian income tax, legal frame work,	08
	types of taxes, important definition (assessment,	
	assessment year, previous year, assessee), gross total	
	income, agriculture income and non agriculture income	
	and Residential status - determination of Residential	
Control of the Contro	status.	
II Unit	a) Income from salary	16
	b) Income from house property	
	c) Income from salary and profession	,
	d) Income from capital gain	
	e) Income from other source	
	f) Basic deduction u/s 80 c to 80 u	
:		
		,
III Unit	Introduction to indirect tax, types of indirect tax,	06
a de la companya de l	Introduction of GST – assessment under GST.	
	,	

Head of the Dept. Of Commerce Sri Siddhartha First Grade College, TUMKUR

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Education Society (R)

adnartha First Grade College Dr. H.M.G. Road, Saraswathipuram - Tumkur

Certificate

This is to certify that I	Mr./Ms
of	has attended a course on Tax Awareness
from/2019	to/2019

Course Co-ordinator

Principal

Administrati

Sri Siddhartha First Grade College

Sri Siddhartha First Grade College – Tumkur Department of English

Department Meeting

The faculty of the department of English met on 05-02-2018 and finalized the syllabus for 'Soft Skills and Communication Skills' to be introduced for the students to enhance their employable skills and competence. The members approved the syllabus and suggested to submit a copy to the Management for its kind approval.

Members attended the meeting

1. Prof. H N Vijayendra.

Principal

2. Prof. S S Aradhya

HOD Department of Englishak

3. Prof. Siddesh

VVFGC Tumkur

Administrative Officer Sri Siddhartha F.G. College, S.S.E.S., TUMKUR - 572105.

SRI SIDDHARTHA FIRST GRADE COLLEGE, TUMKUR

CERTIFIED COURSE IN COMMUNICATIVE SYLLABUS DEPARTMENT OF ENGLISH

Hours-30

Unit-I

5Hours

1. Communication meaning, types, tools, functions and barriers to communication.

Unit-2

5Hours

Interview-meaning, types of interview, preparation to be made before facing an interview.

The job specification or expectation of an employees

Do's and Don't during interviews

Factor that attribute to success and failure during interviews.

Mock interviews.

Unit-3

5 Hours

Group discussion

Meaning, objectives, preparation to be made, essentials, components of group discussion.

Mock group discussion

Unit-4

5 Hours

Job application/ covering letter preparing resume /CV to meet the job requirements.

Unit-5

5 Hours

Report Writing

Meaning, Types, Components structure/layout of a report.

A few reports to be drafted by students on various issues/ topics

Unit-6

5 Hours

Remedial English

Common, errors being committed by Non-Native speakers in different areas-articles, preposition, verbs, tenses, auxiliaries-subject-verb agreement.

Srl Siddhartha First Grade

TUMKUR - 572105

Administrative Officer
 Sri Siddhartha F.G. College,

S.S.E.S., TUMKUR - 572108,

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Accordance College Dr. H.M.G. Road, Saraswathipuram - Tumkur



Certificate

This is to certify that M	Ir./Ms		ot
has a	attended a serie	s of lectures on P	ersonality
Development and Com	munication fro	om/ 2019	to
/2019			mercanical control design
Course Co-ordinator	Principal	Admini	
Head O	Aradhya. S. S.		

Ph: 2274905



Bhaskara Computer Academy

Sponsered by Kanaada Career Souharda Co-Op Ltd., 3rd Cross, M. G. Road, Tumkur - 572 101

Date: 18/11/2019

From,
Bhaskara Computer Academy
3rd Cross, M G Road,
Tumkur- 572101

To, The Principal, Sri Siddhartha First Grade College Tumkur,

Respected Sir,

Sub: Regarding completion of Computer Fundamentals and Tally courses.

Bhaskara computer academy is a registered computer training institute to train computer Software and Hardware courses in Tumkur city. We are training the students from past 12 years. In the year 2018-19 we have trained 3 students of your college. During the course period students were trained in Computer Fundaments, Tally9 and Tally ERP9 with GST and banking applications. The duration of the course was about 4 and Half months. After the course completion, Certificates were distributed by "BHASKARA COMPUTER ACADEMY". I thank you for giving this opportunity. We are always thankful to the Institute. The list of the students is as below.

The list of the students who have completed the course.

SL.No	NAME OF THE STUDENT	COURSE	YEAR	Certificate No	Mobile No
1	Shwetha B.R	CF,TALLY	2018-19	TO CAL TOTAL OLONG	7483599694
2	Rashmi B.G	CF,TALLY	2018-19		9113674573
3	Shilpa.K	CF,TALLY	2018-19		

Thanking you,

FOI BHASKARA COMPUTER ACADEMY

(BHASKARA COMPUTER ACADEMY)

Sri Siddhartha First Grade College, Tumkur -5 Department of Commerce CIRCULAR

This is to inform all the students of B.A. B.Sc. B.Com. & M.Com, that the department of Commerce is organizing a certificate course on "Tax Awareness". The students who are interested are informed to register their name with Prof.C.Nandisha, HOD Dept. of Commerce and Prof. Syed Babu. H. B.

Date of Commencement and Details of the Course will be intimated at the earliest

For Further Details Contact

Prof.C.Nandisha.

9448447136

Sri Syed Babu. H.B. 9880229786

III B.Sc

JI- By

Head of the Dept. Of Commerce Sri Siddhartha Lirst Goode College. Turker ten

Sri Siddhartha First Grade College

Department of Commerce - B.Com



List of Students Registered for 'Tax Awareness' Course

Sl. No.	Name	Class
1.	Swiesh kumon H	III B.A
J .	Meenalisha	II B.A
3.	Bi Bi Rukhaiya	IIL B.A
Ь,	Soumya M.k	II BA
5,	Soumya B.N	III B.A
6.	Soumya H.K	III B.A
7	Tulasamma	TL B.4
8.	Indushree H	W.B.A
9	Yinutha	III BA
10	Vary 1tha HR	III B.A
11	Safyananayanachani	II BA
12_	Antha s	III BSc
13	Atibiya Banu	II BSc

Sri Siddhartha First Grade College

Department of Commerce - B.Com



List of Students Registered for 'Tax Awareness' Course

Sl. No.	Name	Class
14	Bhomika MB	TI BSc
15	Dordonpeer N	Ⅲ 135℃
16	Dayanand Sagory	TH BSC
17	Hoopshirtha BC	TI BSc
18	Janandhana TC	TH BSC
19	Dayananda MS	II BSC
20	Kalpange TS	TI BSC
ગ	Kishan Kumon R	W BSc
22	leela HR	III. B.S.c
23	Maquthi	W. BSE
24	Nuthan VN	TIL B.Sc

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Sri Siddhartha Education Society (R.)

Sri Siddhartha First Grade College

Dr. HMG Road, Saraswathipuram, Tumkur – 5



Affiliated to Tumkur University NAAC Accredited 'B' Grade

This	is to certify	that Mr./Ms		Jayananda r	n.s	•••••
of	III B.Sc	••••••	has	attended a c	ertificate cour	se on
		<i>.</i>			Department	
16-1-	-2020 to 15-2	-2020				

Course Co-ordinator
Head of the Dept. Of Commerce
Sri Siddhartha First Grade College, TUMKUR



Sri Siddhartha Education Society (R.)

Sri Siddhartha First Grade College Dr. HMG Road, Saraswathipuram, Tumkur - 5



Affiliated to Tumkur University NAAC Accredited 'B' Grade

This	is to certify	that Mr./Ms		Bhoomika M	- B	•••••
of	III B.Sc		has	attended a c	ertificate cou	rse on
Tax	Awareness	conducted	by	Commerce	Department	from
16-1	-2020 to 15-2	-2020				

Sidehartha First Grade College TUMAKURU - 572 105.





Certificate Course CRITERION-OI

26/01/2020

FROM.

V TECH SOLUTIONS ESHWAR BUILDING 3RD CROSS ASHOK NAGAR TUMKURU

TO,

2

SRI SIDDHARTHA FIRST GRADE COLLEGE TUMAKURU

RESPECTED SIR.

SUB: REGARDING COMPLETION of CF AND TALLY COURSES

V TECH SOLUTIONS is an authorised Tally institute of learning. As agreed we have started the course on 25th Nov 2019 and completed on 25th Jan 2020. During the course duration, 12 students were trained in CF, Tally ACE, and GST Using Tally.ERP 9. After course completion, Tally Global Certificates (Tally Education PVT), CF CERTIFICATE (CENTRAL govt) were distributed by V TECH SOLUTIONS.I thank you forgiving this opportunity and for your cooperation. Making this program success, we wish to continue to provide the service to your institution.

THANKING YOU

Regards, V Tech Solutions Tumakuru

"Externa Reliding", Opp. Tember University,
3" Cross. Ashekasagar, Tember-672103, RA, IND.
PH: 0016-4011317 | Web: errore, vicebiraining.com

SI no	Student Name	THE		
1	Sahana D R	Tally Certification No	AICSM (Govt Certificate No) C	
2	Anju B R	901196505		
3	Nishutha C	904196502	7193567	
4	Sahana H S	902196504	7193564	
5		907196499	7193568	
	Sadiya Banu	904196556	7193569	
6	Madhushree	906196536	7193566	
7	Poojashree N C	907196562	7193574	
8	Krupa H P	907196553	7193572	
9	Prathibha T S	908196552	7193563	
10	Pavithra L R	903196548	7193571	
11	Shilpa T S	901196559	7193565	
12	Kavya M	905196546	7193573	

Tally Global Certification and AICSM (Government Certificate) has been issued to the above students after completion of the courses.



Certificate of Merit

This certificate is awarded to

PAVITHRA L R

Son/Daughter of

RAMEGOWDA

for successfully completing

TallyACE

and securing Grade A

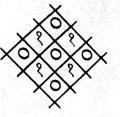
Place of Issue; Bengaluru Date Certified: 15-Feb-2020

Release: 6.3

Manish Chowdhary Chief Executive Officen Tally Education Pvt. Ltd.

Certificate No: 903196548 Institute Name V TECH SOLUTIONS

company of Tally Salutions Pri. Led., is the only entity authorised to issue This certificate can be verified at www.tallyeducation.com



Bhaskara Computer Acade

Sponsered by Kanaada Career Souharda Co-O 3rd Cross, M. G. Road, Tumkur

From,
Bhaskara Computer Academy
3rd Cross, M G Road,
Tumkur- 572101

Date:21/12/2020

To,
The Principal,
Sri Siddhartha First Grade College
Tumkur,

Respected Sir,

Sub: Regarding completion of Computer Fundamentals and Tally courses.

Bhaskara computer academy is a registered computer training institute to train compute Software and Hardware courses in Tumkur city. We are training the students from past 12 years In the year 2019-20 we have trained 2 students of your college. During the course period students were trained in Computer Fundaments, Tally9 and Tally ERP9 with GST and banking applications. The duration of the course was about 4 and Half months. After the course completion, Certificates were distributed by "BHASKARA COMPUTER ACADEMY". I thank you for giving this opportunity. We are always thankful to the Institute. The list of the students is as below.

The list of the students who have completed the course.

.No	NAME OF THE STUDENT	COURSE	YEAR	Certificate No	Mobile No
	Shruthi .M N	CF,TALLY	2019-20	BCAFT1912TMR 3729	636091147
	Mamatha.S	CF,TALLY	2019-20	BCAFT1912TMR 3731	994535818

Thanking you,

Yours Truly,
to SHASKARA COMPUTER ACADEMY

(BHASKARA COMPUTER ACADEMY